

Job description



Job title: Spare Parts Coordinator

Department : Processing TS&S

Responsibilities

- Processing Spare Parts sales support
- Spare Parts storage level optimization
- Channel to Business Unit on aspect of Spare Parts pricing
- Transportation tracking and receiving supervision and management
- Monthly Spare Parts Sales Report
- Spare Parts competitor Analysis
- Spare Parts AR collection
- Planned order promotion

Requirements

- Team player and work independently
- College or above
- 2-3 years transportation and warehousing working experience
- Excellent on coordination
- Fluent written and oral English
- Good at office softwares and SAP is preferred
- Usage of Sales Support tools , as Matrix