

## Job description



**Job title:** *Pre-project Engineer*

### Responsibilities:

- Project installation quotation 项目安装报价
- Prepare document of project installation & commissioning supply scope 负责制作安装调试供货范围的文件
- Liaise with suppliers and others function team 与供应商和其他部门保持联系
- Support and coordinate with project manager for project implementation 在项目执行阶段，支持项目经理完成项目
- Maintain high accuracy of cost and accuracy.保持报价和文件准确度

### Requirements:

- University degree in engineering. 工程本科毕业
- At least 3 years field operation or project management experience 至少3年工程现场或项目管理经验。
- Good in written & spoken English and computer skills. 良好的英语沟通和计算机能力
- Positive, self-initiated, self motivated, dynamic, team player.工作积极、主动，具备团队合作精神